



## **ADDENDUM # 1**

### **RFP # FY 2016-2017-006 UNARMED SECURITY GUARD SERVICES AND ROVER GISND**

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Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: [www.cohb.org/solicitations](http://www.cohb.org/solicitations).

**Firm must provide this form signed by an authorized officer of your firm to acknowledge receipt of ADDENDUM # 1 and provide with your firm's response.**

#### **PLEASE NOTE:**

#### **ITEM #1:**

As discussed during the Mandatory Pre-Proposal Conference, the Mandatory Site Visit was cancelled due to weather. The City granted access to the attending firms to the GISND Guardhouse located at 424 Layne Blvd., Hallandale Beach, FL 33009.

#### **ITEM #2:**

The current rates for existing Security Guard Services contract are:

24 HR/7 Days Guardhouse Security: \$135,889  
40 HR / Week Rover: \$32,344  
(\$15.55 an hour for both positions)  
Annual Total: \$168,233

#### **ITEM #3:**

As discussed during the Mandatory Pre-Proposal Conference, the Rover cannot be a golf cart. Please see Exhibit I - Pages 10-11, for additional information pertaining to Rover requirements.

**CLARIFICATION TO QUESTIONS RECEIVED BY THE JUNE 20, 2017 DEADLINE OF 11:00 AM:**

**QUESTION #1:**

Page 4 states, contractor is required to attend any GISND Board of Director Meetings and/or GISND Advisory Board meetings. Approximately how many meetings per year are there?

**ANSWER #1:**

There are currently five (5) Advisory Board meetings a year and three (3) Board of Director's meetings a month. However the Contractor is not required to attend all meetings. The Contractor should be available for meetings upon request. The current company is requested to attend approximately two meetings a year.

**QUESTION #2:**

Page 5, paragraph 14 prohibits having any firearms onsite but page 6 paragraph A states; Security Supervisor shall have a "G" License when applicable. Scope of work is for unarmed security. "G" License is for armed security. Please clarify.

**ANSWER #2:**

Exhibit I, Page 6, On Duty Site Security Guard Supervisor, Item a), is being revised to read as follows:

- a) *Shall have a valid Class "D" license from the Florida Department of State, pursuant to Florida Statute 493 and shall maintain this license at all times while providing service to the City as a result of this solicitation.*

**QUESTION #3:**

What security company is currently providing security services? What is their hourly rate for each position?

**ANSWER #3:**

Security Alliance LLC. See Item #2 above.

**QUESTION #4:**

Page 15, last paragraph states a Class "A" license is required. Private Investigation is not mentioned in the scope of work. Why is this a requirement? Can prime contractor list a subcontractor for any private investigation tasks? Are private investigation services billed separately?

**ANSWER #4:**

There are no Private Investigator services being requested in this RFP.

**QUESTION #5:**

Is there any bid bond or performance bond requirement?

**ANSWER #5:**

No.

**QUESTION #6:**

Roving security is 2,080 hours. What is the time of day the rover patrols?

**ANSWER #6:**

Currently, the rover patrols in the afternoon between 4:00 pm and midnight. The rover patrol hours are flexible and change upon request of the Advisory Board.

**QUESTION #7:**

Can security patrol vehicle remain onsite while not on patrol?

**ANSWER #7:**

Yes. There is parking at the Golden Isles Park adjacent to the guardhouse.

**QUESTION #8:**

I am requesting the following in reference to the current and previous award of the contract; who was the previously awarded firm? When was it awarded? Amount of contract?

**ANSWER #8:**

Since June 1, 2012; Security Alliance LLC has provided the security services to the Golden Isles Safe Neighborhood District (GISND). See Item # 2 above.

**QUESTION #9:**

Who is your current security service provider and what is the current hourly rate paid by the City for the current contract?

**ANSWER #9:**

See Item # 2 and Answer #3 above.

**QUESTION #10:**

What are the current bill rates?

**ANSWER #10:**

See Item # 2 above.

**QUESTION #11:**

What was the original winning bill rate of the current provider?

**ANSWER #11:**

See Item # 2 above.

**QUESTION #12:**

Is the city currently paying any extra items not listed on the RFP to the current security provider?

**ANSWER #12:**

No.

**QUESTION #13:**

Is there any circumstance under which the Officer may be authorized to deny entry to anyone at the gate?

**ANSWER #13:**

No.

**QUESTION #14:**

Does the Security Person issue any passes?

**ANSWER #14:**

No.

**QUESTION #15:**

Are the entries from gate access being imputed in a computer or paper logs?

**ANSWER #15:**

The vehicles entering GISND are being captured on surveillance video and logged by License Plate Recognition (LPR) cameras.

As per Exhibit I, Page 9, *“Guards will be required to walk behind a vehicle in the visitor lane and write down the license plate before raising the gate and permitting the vehicle to proceed.”*

**QUESTION #16:**

What is the time table for the processing and issuance of the transponders as requested by the residents?

**ANSWER #16:**

As per Exhibit I, Page 9, *“The Contractor will process transponders that are returned and replace returned transponders with functioning transponders within twenty (24) hours of receipt”.*

**QUESTION #17:**

Is there a limit to the number of transponders that can be issued?

**ANSWER #17:**

There is no limit.

**QUESTION #18:**

Is the Officer at the gate expected to have transponders in stock for sale/issuance or can residents be advised to come to our office to pick up/pay?

**ANSWER #18:**

The guards are not to have transponders in stock to hand out or sell on premises. See Exhibit I - Pages 8-10 for details on transponders.

**QUESTION #19:**

Is there any history of malfunction with the current access control system that the Officer would normally have to address?

**ANSWER #19:**

We have not experienced any malfunctions with the access control system to date.

**QUESTION #20:**

Does the Roving Officer Tow vehicles if improperly parked?

**ANSWER #20:**

No.

**QUESTION #21:**

Are any of the portions of the patrolled areas or gate house inside of a Hurricane Evacuation or Flood zone?

**ANSWER #21:**

Yes.

**QUESTION #22:**

How many miles in total would the vehicle patrol per day or per tour if completing a tour of the entire grounds expected to be patrolled?

**ANSWER #22:**

This must be determined by the proposing firm.

**QUESTION #23:**

Is there internet at the gate house?

**ANSWER #23:**

No. Internet will not be available to guards on duty.

**PLEASE NOTE RECEIPT OF ADDENDUM # 1 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.**

**I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:**

Company	
Name	
Title	
Signature	
Date	

Sincerely,



Andrea Lues, Director, Procurement Department