



CITY OF HALLANDALE BEACH

BUILDING INSPECTIONS DIVISION

400 South Federal Highway

Hallandale Beach, FL 33009

Office 954-457-2220 ● Fax 954-457-1343

ACTIVE PERMIT/PLAN EXTENSION / EXPIRED PERMIT/PLAN REINSTATEMENT

(Only the Owner or Permit Holder may request a permit/plan to be extended/reactivated/reinstated.) This form may be submitted to the City of Hallandale Beach Building Inspections Division via the Online portal www.CoHB.org/HBePermitting

This is a request for an extension / reinstatement of the following permit/plan:

Permit/Plan Number(s):		Job Address:	
BE AWARE: Approved set of plans will be required on site; therefore, do not submit this request, until the plans are in your possession; and they could be requested via the City of Hallandale Beach website records request.			
Current Contractor Information		Owner's Information	
Name:		Name:	
Phone No:		Phone No:	
Address:		Address:	
City:		City:	
State & Zip:		State & Zip:	
Email:		Email:	
<input type="checkbox"/> Extension NEW EXPIRATION DATE: FBC-BCAP 105.3.2.2		<input type="checkbox"/> Reinstatement NEW EXPIRATION DATE: FBC-BCAP 105.3.2.5 and 105.3.2.5.1	
<input type="checkbox"/> First – Date:		<input type="checkbox"/> Second	
An extension can only be requested, if the permit is active and the permit holder needs additional time for inspections. Extensions are possible for two (2) periods of ninety (90) days; within one year		A reinstatement can only be requested, if the permit is expired and the Building Official fails to provide a 30 days' written notice of expiration to the owner and the permit holder and the permit expires.	
A fee of \$125.00 or the original permit cost (whichever is less) is required to be paid for this extension approval.		If approved, a fee of \$50.00 and a 10% of the original permit cost is required to be paid for this / these reinstatement(s) on each permit as noted above. Also, be aware, that these permits will not qualify for additional reinstatements.	

I/We certify that the above information is a true and accurate representation of the facts. Further, I/We agree to hold the City of Hallandale Beach, its agents and authorized personnel, harmless and relieve them from any responsibility for damages or expenses, including but not limited to attorney's fees resulting from the cancellation of this permit or the issuance of a new permit. It is your responsibility to notify all interested parties of this Extension / Reinstatement Letter.

Contractor's Signature or _____
Owner or Agent Signature

State of _____ – County of _____
 Before me, an officer duly authorized to administer oaths and take acknowledgements, ___ personally appeared ___ online notarization _____, the Owner or Agent of the above property or the contractor of record who is sworn and subscribed to before me on this _____ day of _____, 20_____, who is personally known to me or who produced _____ as identification.

Notary Signature
(Print, Type & Stamp Commissioned Name of Notary Public)

Building Division Office:
 APPROVED BY: _____ Date: _____